



## Accessing Textbooks, Pearson Teacher Accounts

### Teacher Self-Registration

To begin self-registration, select the School Code option below that applies to you. A School Code identifies the specific school a teacher becomes associated with during the registration process. School codes may be the same for all schools in a district or school codes may be different for one or more schools.

The screenshot shows the 'Create an Account' page with a progress bar at the top: School Code → Personal Information → Account Information → Review. Below the progress bar, it says: 'After creating your account, you can access your online course. [Log in to your online account if you already have one.](#)' The main section is titled 'Do You Have a School Code?' and contains the text: 'You need a school code to register.' There are two buttons: 'Request a School Code' with the text 'If you do not have one.' and 'Enter Your School Code' with the text 'If you already have one.' A red asterisk and the word 'Required' are at the bottom right.

This association makes all curricula purchased by the school or district available to the teacher.

### Enter School Code

Enter your School Code and then enter your school's zip code in the School field.

From the school names that appear, select your school. Be sure to look at the address line to make sure you select the correct school.

**Note:** If you have trouble finding your school name, click the Advanced School Search link.

Click **Next**.

The screenshot shows the 'Create an Account' page with the same progress bar. Below the progress bar, it says: 'After creating your account, you can access your online course. [Log in to your online account if you already have one.](#)' The main section is titled 'Enter Your School Code' and contains two input fields: 'School Code \*' and 'School \*'. Below the 'School \*' field, there is a text input field with the placeholder 'Enter your school name or ZIP code'. Below this field are two links: 'Advanced School Search' and 'Don't see your school?'. At the bottom, there are two buttons: 'Back' and 'Next'. A red asterisk and the word 'Required' are at the bottom right.

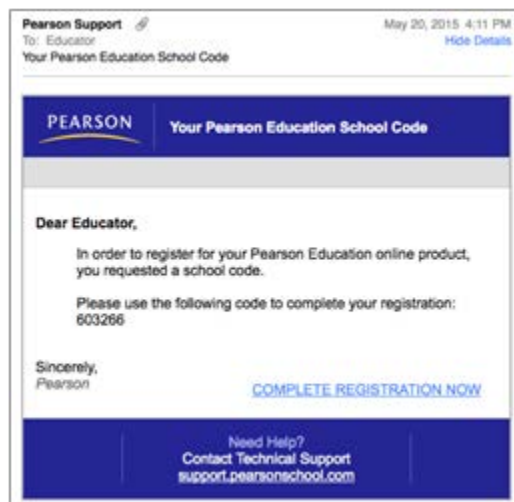


## Request School Code

To request a School Code, enter your e-mail address and then enter your school's zip code in the School field. From the school names that appear, select your school. Be sure to look at the address line to make sure you select the correct school. Next, click **Request**.

If you have difficulty finding your school, click **Advanced School Search**, enter additional search criteria—such as your city, state, and zip code—and then click **Search**. Select your school from the Results list and click **Request**.

If you do not see your school in the list, click **Don't see your school?**, then click the contact Technical Support link and complete the form. Wait to register until your School Code is available. You should only register into the school where you have a teaching assignment.



## School Code

You will receive your School Code in an e-mail. Click the **COMPLETE REGISTRATION NOW** link to finish your registration. All teachers in your school will use the same School Code, so you can provide this code to other teachers who belong to your school.



## Complete Teacher Self-Registration

To complete your registration, enter your name and e-mail address. Important information regarding system updates will be sent to this e-mail, so it is recommended that you use your school e-mail address. Click **Next**.

Enter a username and password. By default, your e-mail address will appear in the username field. It is a recommended best practice to use your e-mail address for your username.

Passwords must be at least eight alphanumeric characters long and contain at least one number or special character. They also cannot be similar to your first name, last name, or username.

Retype your password in the Confirm Password field. Write down your username and password and save it in a safe place for future reference.

Click **Next**.

The screenshot shows the 'Create an Account' form with the 'Personal Information' step selected. The form includes fields for First Name, Middle Name, Last Name, and Email Address. The First Name field contains 'Mary Ann', the Middle Name field contains 'D', and the Last Name field contains 'Lasure'. The Email Address field contains 'mdlasure@me.com'. There are 'Back' and 'Next' buttons at the bottom. A 'Log In' link is in the top right corner. A note at the top states: 'After creating your account, you can access your online course. [Log in to your online account if you already have one.](#)'

The screenshot shows the 'Create an Account' form with the 'Account Information' step selected. The form includes fields for Username, Password, and Confirm Password. The Username field contains 'mdlasure@me.com'. The Password and Confirm Password fields are masked with dots. There are 'Back' and 'Next' buttons at the bottom. A 'Log In' link is in the top right corner. A note at the top states: 'After creating your account, you can access your online course. [Log in to your online account if you already have one.](#)'

## Review Account Information

Review the information for your account. Click **Previous** if you need to edit your information. Click **Finish** if the information is correct. You are now ready to log in to your Pearson Learning Platform.

Thank you!